



## **2017-2018 Tusky Valley After School Program**

Thank you for signing up for the 17-18 After School Program! If you have any questions, please call the Middle School office at 330-859-2427.

### **General Information**

Tuscarawas Valley Local Schools  
Mr. Mark Murphy, Superintendent  
2637 Tusky Valley Rd.  
Zoarville, Ohio 44656  
(330) 859-2213 (phone)  
(330) 859-2706 (fax)  
[www.tvtrojans.org](http://www.tvtrojans.org)

### **Program Coordinators**

Mrs. Knowles, Middle School Principal  
330-859-2427  
[erica.knowles@tvtrojans.org](mailto:erica.knowles@tvtrojans.org)

Mr. Varansky, TVLS Curriculum Director  
330-859-8851  
[derek.varansky@tvtrojans.org](mailto:derek.varansky@tvtrojans.org)

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**Drop Off/Pick Up**

Middle School students will stay after school and report to the cafeteria for an after school snack at 3:00pm. Achievement Club will then take place in the MS library. High School students should report to Mr. Peterson's room after school for tutoring or to their designated class when it begins. Program leaders will meet their students in the MS cafeteria to take them to their program. All programs take place throughout the HS/MS Campus. Sessions run from 3:00pm until 4:45pm. The district will provide a late bus at this time or we ask that you pick your child up promptly at **4:45**. School bus transportation will drop students off at a selected group stop (selection was marked on sign up form). If you need to pick up your student earlier, please let one of the teachers know. Students are only to be released to authorized adults and students are never permitted to wait in the parking lot to meet their ride home.

**Snacks**

Your students will receive a snack each afternoon. Nutritious snacks will be provided through the Tusky Valley Cafeteria Program.

**School Delays and Cancellations**

During the winter months Tusky Valley Local Schools may be cancelled for inclement weather. The district will make a call to your primary phone number through the district's phone notification system. If school is cancelled, all afterschool programs are also cancelled.

**Attendance Requirement**

Students are encouraged to take part in the program as often as possible. Students who attend 15 days will be rewarded in December. Students who attend 30 days or more will be rewarded at the end of the program. Students should look at the bulletin board located near the office to see their attendance records.

**Field Trips**

Field trips may be an activity of the 21st CCLC program. Parent/guardian permission is required before students may participate in scheduled field trips.

**Child Progress**

Teachers will monitor their progress through the duration of Achievement Club and determine the area(s) in which your child may need additional help. They will then set up some additional activities utilizing SmartBoards, netbooks, educational games, activities and a variety of other tools. The TV Achievement Club teachers are staff members who work at TVMS and TVHS.

**Accidents or Illness**

Should your child become ill or injured during the time he/she is participating in the 21st CCLC program, parents/guardians will be notified immediately to make arrangements for the child to be picked up. If your child did not attend school or was sent home during the school day for any reason, he/she will not be allowed to participate in the 21st CCLC program that day.

**Medications**

The 21st CCLC program encourages parents to make arrangements to have medications administered to students prior to arrival at the program. Exceptions to this rule include EpiPens for allergic emergencies or inhalers for asthma treatment. All medications that need to be administered will be given during the school day if possible. A Medication Administration Record must be completed.

**Responsible Behavior**

Enrollment in the 21st CCLC program is entirely voluntary. Students are expected to conduct themselves in a positive manner. Students who exhibit poor behavior and distract from the 21st CCLC program may be suspended from the program according to the behavior. Incidents which threaten the safety and well-being of others or themselves will result in immediate dismissal. While participating in the program, ALL school rules and policies are enforced.